

LIST OF VALID IDENTITY DOCUMENTS

Please produce 3 documents

1 document from Group 1 and

- 2 further documents from Group 1, 2a or 2b; one of which must verify your current address.

from the following lists:

Group 1 – Primary Trusted Identity Credentials

Passport	Any current and valid passport
Biometric residence permit	UK
Current driving licence photocard - (full or provisional)	UK, Isle of Man, Channel Islands and EEA
Birth certificate - issued within 12 months of birth	UK, Isle of Man and Channel Islands - including those issued by UK authorities overseas e.g. embassies, High Commissions and HM Forces
Adoption certificate	UK and Channel Islands

Group 2a – Trusted Government/State Issued Documents

Current driving licence photocard - (full or provisional)	All countries outside the EEA (excluding Isle of Man and Channel Islands)
Current driving licence (full or provisional) - paper version (if issued before 1998)	UK, Isle of Man, Channel Islands and EEA
Birth certificate – issued after time of birth	UK, Isle of Man and Channel Islands
Marriage/civil partnership certificate	UK and Channel Islands
HM Forces ID card	UK
Firearms licence	UK, Channel Islands and Isle of Man
Immigration document, visa or work permit	Issued by a country outside of the EEA. Valid only for roles whereby the applicant is living and working outside the UK. Visa/permit must relate to the non EEA country in which the role is based.

Group 2b – Financial/Social History Document

Mortgage statement	UK or EEA	Issued in last 12 months
Bank or building society statement	UK and Channel Islands or EEA	Issued in last 3 months
Bank or building society statement (branch must be in the country where the applicant lives and works)	Countries outside the EEA	Issued in the last 3 months
Bank or building society account opening confirmation letter	UK	Issued in last 3 months
Credit card statement	UK or EEA	Issued in last 3 months
Financial statement, e.g. pension or endowment	UK	Issued in last 12 months
P45 or P60 statement	UK and Channel Islands	Issued in last 12 months

Continued overleaf

Group 2b (continued)

Council Tax statement	UK and Channel Islands	Issued in last 12 months
Letter of sponsorship from future employment provider (valid only for applicants residing outside of the UK at time of application)	Non-UK or non-EEA only –	Must still be valid
Utility bill	UK – not mobile telephone bill	Issued in last 3 months
Benefit statement, e.g. Child Benefit, Pension	UK	Issued in last 3 months
Central or local government/government agency/local council document giving entitlement, e.g. DWP, the Employment Service, HMRC	UK and Channel Islands	Issued in last 3 months
EEA National ID card	-	Must still be valid
Cards carrying the PASS accreditation logo	UK and Channel Islands	Must still be valid
Letter from head teacher or college principal (Only used in exceptional circumstances)	UK – for 16 to 19 year olds in full time education	Must still be valid