

CONFIDENTIAL ITEMS REMOVED



Minutes of the Governors' Search & Governance Committee meeting held on 14 October 2020 – Conducted remotely

Present: David Brown
David Meakin
Guy Thomas
Paul Ragnall
Karen Buchanan
Richard Thorley
Gillian Bardin

Contributed: Jim Sutcliffe

In Attendance: Simone Lomas
Simon Jordan
Joanne Weeks

Apologies for absence

There were no apologies noted.

Declaration of Interest

1 There were no declarations of interest noted.

Minutes of the Committee meeting held on 13 May 2020

2 The minutes of the meeting held on 13 May 2020 were accepted as a true record, proposed by David Meakin and seconded by Paul Ragnall.

Matters arising from the minutes

3 There were no matters arising from the minutes.

Attendance

4 Simone Lomas presented a paper outlining those governors who had fallen below 66% attendance and the reasons for low attendance were considered. There was one governor registering below 66%. This governor has found it increasingly difficult to attend some of the meetings, due to work commitments. The remote way of working has supported their circumstances resulting in a higher level of attendance at the Board and Committee meetings over the lockdown period. Attendance is discussed with each governor in their appraisal.

5 Guy Thomas wished to note his view on the current remote practice, that going forward, and once it is deemed safe to do so, that the meetings should return to normal practice but also offer, as a last resort the opportunity for governors to remote in.

6 Governors noted the position.

Planning for the future

- 7 Simone Lomas presented the report advising that there is currently one external vacancy on the Board. Additionally, there is one Governor, Louise Robinson, whose term of office expires in December 2020. Louise has not indicated whether she would like to be considered for re-election at this stage. After discussion governors requested that Simone Lomas contact Louise to establish her intentions. Governors unanimously approved the re-appointment of Louise Robinson to the Governing Board for a further 4 years of office, if she wished to be re-considered.

Action: Simone Lomas

- 8 The appointment process for the Vice Chair of the Curriculum and Standards Committee was considered, it was agreed that the Committee will continue to practice with either the Chair or Vice Chair of the Board attending the meeting, they will deputise if the need arises. Further consideration to the position would take place subject to the outcome of the re-election position with Louise Robinson.

- 9 The Independent member of the Search and Governance Committee is currently Gillian Bardin. This membership is for a one-year term of office, it is custom and practice to consider the appointment of a new Independent Governor at this meeting. Governors discussed the length of the term of office for the Independent Governor, with views that as there are only two Search and Governance meetings in the governor cycle, an extension to the term would increase knowledge and contribution opportunities. Governors unanimously agreed to increase the length of the term of office for the Independent Governor on the Search and Governance Committee to two years and requested that the Standing Orders are amended to reflect this. Gillian Bardin accepted the request to remain as the Independent Governor for a further year.

Action: Simone Lomas

- 10 Simone Lomas updated Governors on the recruitment position in relation to the Student Governors, explaining that the position of the student governor concerns learner engagement at the highest level in the college. Governors requested that 16 – 18 year old students from across the college should be in scope if they wished to apply for the position.

Action: Simone Lomas

- 11 Governors noted the report.

Approved by Chair, David Brown

Signed: Approved via email

Date: 29 November 2020

NOTE: Final approval of the minutes will be at the following sub committee meeting.