

CV DOS AND DON'TS

DO

- **Keep it to 2 sides of A4 paper**
- **Choose a sensible font and layout (see our help sheets for this)**
- **Type up your CV**
- **Proof-read your CV!**
- **Remember to keep it clear, concise and simple**

DON'T

- **Include irrelevant information (eg Nationality)**
- **Add negative information**
- **Use an inappropriate email address**
- **Lie!**

